



LEROY D. BACA, SHERIFF

County of Los Angeles
Sheriff's Department Headquarters
4700 Ramona Boulevard
Monterey Park, California 91754-2169



July 9, 2012

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
Los Angeles, California 90012

Dear Supervisors:

**ADVANCE NOTIFICATION OF INTENT TO ENTER INTO NEGOTIATIONS FOR A
SOLE SOURCE AGREEMENT WITH MIDEO SYSTEMS, INCORPORATED
FOR FORENSIC IMAGING SYSTEM MAINTENANCE AND SUPPORT SERVICES**

SUBJECT

This letter provides advance notification to your Board that the Los Angeles County Sheriff's Department (Department) intends to enter into negotiations without engaging in a competitive solicitation process for a Sole Source Agreement (Agreement) with Mideo Systems, Incorporated (Mideo). The proposed Agreement will allow continued maintenance and support services of the Department's Mideo Forensic Imaging System comprised of Mideo equipment and Mideo case management software application (Caseworks).

BACKGROUND

The Department's Scientific Services Bureau (SSB) operates one of the largest full service crime laboratories (Crime Lab) in the United States. The Crime Lab provides forensic science support to all Los Angeles County (County) law enforcement agencies with the exception of the Los Angeles Police Department. Approximately one-half of the nearly 70,000 cases submitted annually to the Crime Lab are from Department investigators while the remainder comes from local, State, and Federal police agencies. Since 1989, the Department's Crime Lab has been an accredited laboratory through the American Society of Crime Laboratory Directors/Laboratory Accreditation Board (ASCLD/LAB).

A Tradition of Service

Since 2008, the Department's SSB Crime Lab has utilized proprietary Mideo forensic imaging equipment and Caseworks to capture images of the various types of evidence that are submitted to the Crime Lab. All evidence images have been incorporated into Caseworks, where they are protected and stored.

On May 29, 2007, your Board approved a Sole Source Agreement Number 76119 with Mideo, which expires on November 28, 2012. There have been four amendments to this Agreement.

Amendment Number One was approved by your Board on August 4, 2009, to add equipment, increase the Maximum Contract Sum from \$520,742 to an amount not to exceed \$536,742, and execute minor language changes.

Amendment Number Two was approved by your Board on April 13, 2010, to execute the first option year to the Agreement, add equipment, revise a clerical error, and increase the Maximum Contract Sum from \$536,742 to an amount not to exceed \$593,858.

Amendment Number Three extended the Agreement for a second one-year option period from May 29, 2011, through and including May 28, 2012.

Amendment Number Four extended the Agreement for the final six-month option period from May 29, 2012, through and including November 28, 2012.

FISCAL IMPACT/FINANCING

The projected cost of the Agreement with Mideo is estimated at \$938,700, which will include maintenance and support services for a term of three years, plus four option years. Funding required to provide these services will be allocated annually from the Department's operating budget.

SOLE SOURCE JUSTIFICATION

In order to ensure that the Department's Mideo Forensic Imaging System continues to operate efficiently and effectively, it must be regularly maintained and repaired within a reasonable time frame when problems are detected.

Preventive maintenance, major repairs, and the servicing of specialized components for the proprietary Mideo imaging equipment, as well as maintenance and support of the case management software application, must be performed by Mideo. The services are critical to the operational integrity of the Department's SSB and its ability to accurately capture and catalog digital forensic evidence images.

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Mideo has advised us that it is the sole provider of support and maintenance services for all Mideo Forensic Imaging Systems in the United States. Mideo does not contract with, authorize, or otherwise certify any other companies to provide support and maintenance to their proprietary forensic imaging systems; therefore, support and maintenance is not available from any other source.

The Chief Information Office has reviewed and concurs with this Sole Source approach.

CONCLUSION

Pursuant to Board policy, the Department will engage in Sole Source negotiations with Mideo in two weeks unless otherwise instructed by your Board. Should additional information be requested, your staff may contact Manager Angelo Faiella, Contracts Unit at (323) 526-5183.

Sincerely,



LEROY D. BACA
SHERIFF